

## Denver Public Library Computer & Internet Access Policy

The Denver Public Library provides free public access to the internet via several networked computer workstations and wireless (Wi-Fi) connections for internet browsing, word processing, and other activities.

### Library users of the internet should be aware of the following:

The library supports the right to privacy and confidentiality of its patrons and maintains no records of what the public views, however the library cannot guarantee confidentiality over the internet. Patrons entering personal information, such as credit card numbers, or social security numbers, etc, do so at their own risk. The library's wireless network is open and not secure.

The content of the internet is not filtered, therefore when using the internet, patrons may encounter materials they consider offensive.

Library staff cannot effectively monitor the public's use of the internet, however the library staff reserves the right to ask individuals to discontinue the display of information and images that cause disruption. Refusal to do so may result in loss of computer privileges.

**Iowa Code, Chapter 728.2 states that illegal acts involving the library's computers may be subject to prosecution by local, state, or federal authorities. It is against Iowa law to download or provide child pornography or to display any type of pornography where it may be seen by children.** In such case, the staff will notify law enforcement to handle the situation.

The library provides high speed internet access but cannot guarantee uninterrupted service through the provider, maintenance on equipment, or other issues with hardware.

Patrons are allowed to use their own peripheral devices, such as flash drives, Mp3 players, and cameras, however the library accepts no responsibility for damage to the user's devices or the loss of any data that may occur from the use of the library's computers or Internet service. The library is not responsible for theft of laptops or other devices left unattended by the user.

If a patron damages the library's computer equipment, such as keyboards, headphones, etc., the responsible patron will be charged the cost of replacement.

Library staff members generally do not assist patrons with their computers, but may be able to provide patrons with answers to questions on basic computer use or offer searching suggestions. Patrons are expected to have a basic knowledge of internet usage and are expected to do their own research on the computer.

The Denver Public Library complies with the United States Copyright Law and all other federal, state, and local laws relating to the used of the Internet and other electronic media.

The library provides a limited number of computer stations, which are available on a walk-in basis. The library may reserve some computers for work related activities during certain times of the day. A time limit for computer usage will be enforced during times of high demand.

The library will charge a fee for printing of information: 25 cents per page Black and White copies. 50 cents per page Color copies.

#### **Use of the Internet by Children:**

**As with any other library materials, restriction of a child's computer usage and access to the Internet is the responsibility of the parent or legal guardian. The library staff cannot monitor the sites accessed by each child in the library or be responsible for monitoring the amount of time a child spends using the library's computers. The staff assumes that children under the age of 18 using the library resources, including the computers, have parental permission to do so.**

**However if children using the computers become disruptive, loud, or are using the computer equipment in an inappropriate way, the staff will give the child one verbal warning to stop the behavior. If the behavior continues, the child will lose their computer privileges for the day and may be asked to leave the library.**

Reviewed by the Denver Library Board of Trustees

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